

Board of Health Minutes
October 19th, 2016
Approved November 16, 2016

The Board of Health met for the regular scheduled meeting on Wednesday, October 19th, 2016 at 4:00 P.M. This being the time and place as legally posted, the meeting was called to order by the Board Chair Terry Jacobsen with the following board members present: by Vice-Chair Trevor Moore, Secretary Robert Johnson, Doctor Benjamin Hicks and Jo Callison. Also present was member of the Board of Supervisors Larry Keller. Others present include Public Health Administrator and Nurse Mackenzie Hickenbottom, I-Smile Coordinator Sarah Petersen, I-Smile Coordinator from Marion County Sue Milonas, PAT Supervisor Jennifer Mitchell, Environmental Health Director Allan Mathias, Environmental Health Field Specialist Greg Kent, Field Specialist/Pool/Spa, Tanning Bed, Tattoo Facility Inspector Jessica Conley, Public Health Administrative Assistant Laura Castro, and Trainee Public Health Administrative Assistant Tiffany Oswald.

1. Meeting called to order.
2. Public Comments- None
3. A motion to approve the agenda was made by Johnson and was seconded by Moore.
Ayes: Jacobsen, Moore, Johnson, Callison
Nayes: None
Absent: Hicks
Motion passed
4. Motion to approve minutes from last meeting by Johnson and was seconded by Callison.
Ayes: Jacobsen, Moore, Johnson, Callison
Nayes: None
Absent: Hicks
Motion passed
5. Reports
 - a. At 4:02 Hicks joined the quorum. Summary reports were discussed and the Board had the opportunity to ask questions. Addendum – Conley informed the Board about the certified letter sent to Kevin Dorland to notify him about his three violations and was served by an officer.
 - b. At 4:16 the floor was open to Mitchell and she addressed the Board about PAT's participation numbers for Clarke and Decatur. She updated the Board about services PAT provides for both communities and the effort she is making to promote the program with the help of her staff. The Board had opportunities to ask questions.
 - c. At 4:38 Petersen spoke about end of year report. Petersen introduced Milonas as the new I-Smile Coordinator for Clarke County.
6. Old Business
 - Environmental Health*
 - a. None
 - Public Health*
 - a. At 4:56 Hickenbottom asked the Board to make a motion regarding the subcontract with Marion County Public Health for the Maternal Child Health services for Clarke County. Motion was made by Dr. Hicks and seconded by Johnson.
Ayes: Jacobsen, Moore, Johnson, Callison, Hicks
Nayes: None
Absent: None
Motion passed

7. New Business

Environmental Health

- a. At 4:59 a discussion was open for a new interim for Environmental Health. Moore motioned to appoint Kent as Interim Director for Environmental Health second by Callison.
Ayes: Jacobsen, Moore, Johnson, Callison, Hicks
Nays: None
Absent: None
Motion passed
- b. At 5:02 a discussion was open about organizational structure for Environmental Health. No motion was made and topic was tabled for next meeting.
- c. At 5:15 wages for the Interim Director was discussed. No motion was made and the topic was tabled for the January meeting.

Public Health

- a. At 5:00 Hickenbottom introduced Tiffany Oswald as the new Administrative Assistant for Public Health and asked to have her appointed in this job position. Motion was made by Moore and seconded by Hicks.
Ayes: Jacobsen, Moore, Johnson, Callison, Hicks
Nays: None
Absent: None
Motions passed
8. After some more discussion motioned to adjourn made by Moore. Motion was seconded by Hicks. Meeting adjourned at 5:19.
Ayes: Jacobsen, Moore, Johnson, Callison, Hicks
Nays: None
Absent: None
Motion passed

Respectfully Submitted by Laura Castro, Administrative Assistant

Approved by Clarke County Board of Health on: 11/16/2016

Clarke County Environmental Services

Environmental Health • Zoning • Emergency Management

Greg Kent, Field Specialist – Jessica Conley, Field Specialist/Planner

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MEETING DATE: October 19, 2016
TO: Clarke County Board of Health (BOH)
RE: BOH Summary Report – (EH)

We are not here due to the Iowa Environmental Health Conference on 18th and 19th in Marshalltown. This will complete our CEU's for this calendar year.

We have a verbal complaint on a property west of Osceola where the septic system may drain into West Lake. DNR received the complaint and came down 8-11-16 to go to the site (Tom, Jessica and Allan went). We also had the Sheriff out there with us and it was a good thing. The owner would only allow DNR on his property and only for 3 minutes. We will have to wait and see what the DNR is going to do. UPDATE FROM DNR- they had already served notice to Mr. Dorland on an open burning/open dumping citation. He refused to sign for the certified letter. So they added illegal discharge to the citation and are having it served by Sheriff's Office. If he refuses it's an automatic guilty. They will update when they know more.

We had an inside city limits dog bite on 10-3. A dog (chow, lab, and German Shepard mix) got loose from owner at Kadings on 69 and chased after some kids getting on the school bus. Neighbor intervened and got bit on right hand 6 times and one on left. Owner also got bit once trying to catch dog. Greg and I documented dog's condition on 10-4 (notification was given to us and PH on 10-4 by PD) and advised owner of quarantine requirements. Then met with the victim (neighbor) for documentation of injuries and events. He was seeking medical attention with his own personal doctor at Osceola Clinic. The following morning the owner called and wanted to surrender the dog for rabies testing. Jessica met with the owner at the Osceola Vet Clinic where the dog was euthanized and head was packed for shipping. We picked up head and delivered to hospital for courier to Iowa City Hygienic Lab (at owner's expense- \$74). Results were available following afternoon as Negative for rabies. Mackenzie spoke with victim. Case Closed.

All of our homeowner's with septic systems that require maintenance have been issued a contract in all 3 counties! We have a few starting to expire but we will address those as they come due. This is the first time we have had an ACTUAL signed contract for all 117 systems that require service. Great accomplishment for this office. (Warren County has 155 systems that need contracts and about ½ don't have signed contracts-which is required by code)

We have slowed down issuing septic permits however we still have quite a few left to install before winter hits.

We have had no issues as far as office is concerned. Business has progressed as usual.

Jessica Conley & Greg Kent



Public Health
Prevent. Promote. Protect.

Clarke County Public Health Summary
Report

September/October 2016

- Next Better Choices Better Health class started September 22nd at 1 pm in Murray for 6 weeks and is going very well.
- Had coalition meeting for Emergency Preparedness and in FY18 with future coalition in Polk co. Will continue to have meetings with them monthly.
- We did the Healthiest state walk with the school on October 5th. Stephanie and I did short yoga routine with students! Good turnout and fun time!
- Started giving flu shots! Going well! Have went to Clarke Elementary for staff, Full Harvest, Muellers, North Main and Clarke Co. State Bank. Walk in Wednesday have been good. Stayed open til 6 pm on 12th.
- Put ad for RN, been meeting with Marion Co. Going well. Signed the subcontract with them.
- Received a grant to do dinner and a movie about HPV called "Someone you love" on October 18th at 530 pm. Stephanie applied for another grant to show this again in Clarke school and Murray schools.
- Current Homemaker clients: 36

COMING UP:

- Attending VFC (Vaccine for Children) training on Oct. 24th at Fairgrounds
- Should hear about Wellmark Grant for Bikeshare program in November.
- Stephanie and I will be attending Decatur Co. Wellness Fair on October 22nd.
- Administrative Assistant, Laura Castro, will be leaving in middle of November to go back to school.
- November 1 Stephanie and I will be starting a Matter of Balance class at Homestead Assisted Living. We already have some people signed up!
- I will start school immunization audits in November
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